

**INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Gateway 1 – Procurement Strategy Approval Plan for Council for the Voluntary Sector (CVS), infrastructure & volunteering services and the Emergency Support Scheme 2019 – 2024
<b>Decision-maker</b>	Deputy Leader and Cabinet Member for Culture, Leisure, Equalities and Communities
<b>Earliest date when decision can be taken</b>	21 December 2018
<b>Key decision – Yes/No?</b>	No
<b>Date published on forward plan</b>	N/a
<b>Date sent to cabinet member</b>	17 December 2018
<b>Recommendations</b>	1. That the Cabinet Member for Culture, Leisure, Equalities and Communities in consultation with the Cabinet Member for Finance, Performance and Brexit approves the procurement strategy in this report for the delivery of a Council for the Voluntary Sector (CVS), infrastructure and volunteering service and Southwark Emergency Support Scheme (SESS), through a single supplier negotiation with Community Southwark for a total estimated annual sum of £783,000 over a period of up to five years (3+2 years for CVS service area, 4+1 for SESS service area), from 1 April 2019 to 31 March 2024, making a total estimated contract sum of £3,915,000.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer</b>	Kevin Fenton, Strategic Director Place & Wellbeing
<b>Report author</b>	Andy Matheson, Senior Commissioning Officer
<b>Contact Number</b>	020 7525 7648

**PART B**

*(Cabinet member to complete this section)*

DECISION(S)	
<i>as in report</i>	

REASONS FOR DECISION	
<i>as in report</i>	

ALTERNATIVE OPTIONS CONSIDERED	
<i>none</i>	

REPRESENTATIONS RECEIVED
<i>none</i>

ADDITIONAL ADVICE RECEIVED
<i>w/a.</i>

ANY INTERESTS DECLARED
<p><i>Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.</i></p> <p><i>Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.</i></p> <p><i>If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.</i></p>

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

or

I approved an alternative course of action set out in Part B.\*

or

I have referred this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)

Signed.....*R. Kelly*..... Dated.....*21.12.2018*.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.